

No.78/5/NCST/2014-Admn.
Government of India
National Commission for Scheduled Tribes

Loknayak Bhawan, Khan Market,
New Delhi-110003.
3rd August, 2017.

Hon'ble Chairperson, National Commission for Scheduled Tribes, has once again emphasized the need for cleanliness under Swachh Bharat Abhiyan. Besides the need for cleanliness in the office, the Chairperson has also sought for details of the old and unused files/records which can be weeded out and destroyed.

The above matter was discussed with Joint Secretary (NCST). JS(NCST) has directed that all the Units in the NCST (HQ) may first prepare the lists of weeded out files/records to be destroyed and make available to Caretaker/Administration by 4th August, 2017 (evening). They may attend to the work relating to weeding out of records/files and their destruction by coming to office on Saturday and Sunday (5th and 6th August, 2017). The details of the files so weeded out and destroyed may be put up on 7th August, 2017 enabling the Administration to put up the consolidated details for kind perusal of Hon'ble Chairperson.


(S.P. Meena)
Asstt. Director

All Units in the Commission.

Copy to

- (i) PS to Hon'ble Chairperson.
- (ii) Director(KDB)/Deputy Secretary/Asstt. Director/ Under Secretary for information and necessary action.
- (iii) Section Officer (Admn.), Ministry of Tribal Affairs, Shastri Bhawan, New Delhi for information.